

Exercise Lesson 2 (PRONOUNS)

Fill in the blanks with the appropriate pronoun (he, she, it, they, them, their, his, her, etc.):

1. The accountant reviewed the financial statements before submitting _____ to the manager.
2. Every CMA student must organize _____ study materials to prepare for the exam.
3. The company increased _____ profits this quarter due to better cost management.
4. If a client has questions about their tax returns, _____ should contact the accountant.
5. The financial controller asked the interns to assist _____ with the budgeting process.
6. A cost accountant analyzes expenses to determine how _____ can be reduced.
7. The CEO and the CFO presented _____ strategy for the upcoming fiscal year.
8. The ledger was incomplete, so _____ had to be updated by the accounting team.
9. Each department must submit _____ expense reports by the end of the month.
10. The audit team completed _____ work ahead of the deadline.
11. The manager told the accountant that the file was _____ responsibility.
12. The CMA student proudly displayed _____ certification on the office wall.
13. The company updated _____ financial policies to align with government regulations.

14. Both of the interns finished _____ tasks on time, impressing their supervisor.

15. The financial report is accurate because the accountant double-checked _____ calculations.